



IFRC HONG KONG

ISLAMIC FOOD RESEARCH CENTRE (HONG KONG) CO., LTD.
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▪ Research ▪ Advisory ▪ Halal Certification ▪ Training ▪ Consultancy ▪

IFRC HALAL APPLICATION FORM FOR PRODUCT

A. Basic Information

1. Company Information

Company Name			
Address			
Post Code		City	
Province		Country	
Telephone No.		Fax	
E-mail		Web Address	

2. Factory Information

How many applied factories do you have? _____ (If your company is applying for more than one factory, please submit separate application form.)			
Factory Name			
Address			
Post Code		City	
Province		Country	
Telephone No.		Fax	
E-mail		Web Address	

3. Applicant Information

Applicant Name		Mobile	
Job Title		QQ/ Email QQ	

4. Additional Information

Date of Application	
Name of the nearest major or main city to the factory	
Name of the nearest international airport or train station to the factory	
Distance from airport or train station to the factory	
Duration (hour or minute) from airport or train station to the factory	

B. Please tick (✓) the appropriate box:

1.	<p>Do you produce products using pork or dog or its derivative in your factory?</p> <p>If yes, your factory is NOT QUALIFIED for halal certification.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	<p>Does the product contain any material of animal origin?</p> <p>If yes, please name: _____ (please attach halal certificate)</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	<p>Do you use gelatin or capsule or collagen from animal origin in your products?</p> <p>If yes, please provide halal certificate for each of them.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	<p>Do you use ethanol or alcohol in the production of product applying for halal certificate?</p> <p>If yes, please answer the following questions below:</p> <ul style="list-style-type: none"> ➤ Please state the usage of alcohol/ ethanol: <ul style="list-style-type: none"> <input type="checkbox"/> Ingredient <input type="checkbox"/> Solvent <input type="checkbox"/> Cleansing <input type="checkbox"/> Disinfection ➤ If yes, what is the origin of the alcohol? : <ul style="list-style-type: none"> <input type="checkbox"/> Alcoholic beverages <input type="checkbox"/> Distilled alcohol from alcoholic beverages <input type="checkbox"/> Synthetic-Industrial alcohol <input type="checkbox"/> Alcohol from chemical factory <input type="checkbox"/> Others: _____ <p>NOTE: WE HAVE TO REJECT YOUR APPLICATION if the origin is from alcoholic beverage (e.g:wine, beer and red wine).</p> <ul style="list-style-type: none"> ➤ Please states the percentage of alcohol remains in the finished products: _____% (please attach the alcohol lab test). <p>NOTE: WE HAVE TO REJECT YOUR APPLICATION if the origin is from alcoholic beverage (e.g:wine, beer and red wine).</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	<p>Do you use glycerin or its derivative in the production of products applying for halal certificate?</p> <p>If yes, please provide halal certificate for this ingredients.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No

6.	Is the product applying for halal certificate either in production, packaging or storage contain or come in contact with element from animal (e.g: fur, lubricant)? If yes, please name: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Animal <input type="checkbox"/> Alcohol
7.	Is there any microbial enzyme culture used in the manufacturing process? If yes, what is the component of growing media (culture media) of the enzyme? (e.g: lactose, protein, blood, etc) : _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
8.	GMO Status: Is the product GMO-free in accordance with valid regulation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If 'No', does it meet the safety requirements of GMO products?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9.	What method (s) and technique (s) are used to clean production surfaces that come in direct contact with product? <input type="checkbox"/> Completely Wet <input type="checkbox"/> Fully Dry <input type="checkbox"/> Ethanol Disinfection <input type="checkbox"/> Other: _____	
10.	Has the company ever applied for halal certification previously? If yes, please state the halal certification body that was previously applied to: _____ (please attach halal certificate)	<input type="checkbox"/> Yes <input type="checkbox"/> No
11.	Has the factory ever been supervised before, either on a yearly basis or for a specific batch production ? If yes, please state the halal certification body that was previously applied to: _____ (please attach halal certificate)	<input type="checkbox"/> Yes <input type="checkbox"/> No
12.	Has the factory obtained HACCP/ Organic Food certificate, etc? <input type="checkbox"/> HACCP (ISO22000) <input type="checkbox"/> ISO9001 <input type="checkbox"/> ISO14000 <input type="checkbox"/> GMP <input type="checkbox"/> Organic Food <input type="checkbox"/> QS <input type="checkbox"/> KOSHER <input type="checkbox"/> BRC <input type="checkbox"/> Other: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
13.	Which processing aids are used for the purified water? <input type="checkbox"/> Resin <input type="checkbox"/> Activated Carbon <input type="checkbox"/> Sawdust <input type="checkbox"/> Diatomite <input type="checkbox"/> Coconut Shell <input type="checkbox"/> Clay <input type="checkbox"/> Other: _____	
14.	Which processing aids are used in the production? <input type="checkbox"/> Resin <input type="checkbox"/> Activated Carbon <input type="checkbox"/> Sawdust <input type="checkbox"/> Diatomite <input type="checkbox"/> Coconut Shell <input type="checkbox"/> Clay <input type="checkbox"/> Other: _____	
15.	Nature type of applied products? <input type="checkbox"/> Food <input type="checkbox"/> Food Additives <input type="checkbox"/> Food Supplement <input type="checkbox"/> Drinks <input type="checkbox"/> Flavor <input type="checkbox"/> Usable Goods <input type="checkbox"/> Cosmetic <input type="checkbox"/> Hair Dye <input type="checkbox"/> Other: _____	

16.	<p>Countries to be marketed?</p> <p><input type="checkbox"/>China <input type="checkbox"/>Malaysia <input type="checkbox"/>Singapore <input type="checkbox"/>Indonesia <input type="checkbox"/>Pakistan <input type="checkbox"/>USA</p> <p><input type="checkbox"/>Middle East <input type="checkbox"/>Europe <input type="checkbox"/>Worldwide <input type="checkbox"/>Other: _____</p>
17.	<p>Where do you know about IFRC?</p> <p><input type="checkbox"/>Google <input type="checkbox"/>Baidu <input type="checkbox"/>Recommendation <input type="checkbox"/>Other: _____</p>
18.	<p>Permission to allow your contact details to be shared for the purposed of promotion and marketing for :</p> <p><input type="checkbox"/>Halal use <input type="checkbox"/>Authority use <input type="checkbox"/>Potential customer use <input type="checkbox"/>Public use</p>

C. Please list all products to be certified halal.

(Note: If more space is needed, please list it on additional sheets.)

No.	Brand of the products	Actual products name <i>(as on packaging)</i>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

D. Please list all raw materials, additives and processing aids for halal certified products. Make sure the exact name of the ingredients is listed.

(Note: If more space is needed, please list it on additional sheets.)

No.	Actual products name <i>(as on packaging)</i>	Ingredients <i>(Name of all ingredients used)</i>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

E. Please list all ingredients product by product. Make sure the exact name of the ingredient is listed.

(Note: If more space is needed, please list it on additional sheets.)

No.	Ingredients (Name of all ingredients used)	Supplier Name	Manufacturer Name	Halal certificate for ingredients. (YES / NO) <i>(if yes, please attach the halal certificate)</i>	Name of the halal certification body
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

F. Please give a brief explanation or attach the flowchart of manufacturing process for halal certified products.

(Note: If more space is needed, please list it on additional sheets.)

No.	Actual products name (as on packaging)	Processing
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

G. Please attach a sample of each label/ packaging for halal certified products.

(Note: If more space is needed, please attached the label/ packaging accordingly)

Label/ Packaging 1	Label/ Packaging 1
Label/ Packaging 1	Label/ Packaging 1
Label/ Packaging 1	Label/ Packaging 1

H. Does your factory produce UNCERTIFIED HALAL PRODUCTS including OEM production?

Please list all into below table. If there is none, please skip this section.

(Note: If more space is needed, please list it on additional sheets.)

No.	Products list	Full name of all ingredients to be certified every product not the formula.
1.		
2.		
3.		

I. Are the UNCERTIFIED HALAL PRODUCTS produced in the same workshop or line with products applying for halal certificate? Please list all uncertified halal products into below table.

IF THERE IS NONE, PLEASE SKIP THIS SECTION.

(Note: If more space is needed, please list it on additional sheets.)

No.	Uncertified halal products name	Are uncertified halal products using the same production line with the halal certified products?
1.		<input type="checkbox"/> Yes <input type="checkbox"/> No
2.		<input type="checkbox"/> Yes <input type="checkbox"/> No
3.		<input type="checkbox"/> Yes <input type="checkbox"/> No

J. Please list all ingredients used for UNCERTIFIED HALAL PRODUCTS.

IF THERE IS NONE, PLEASE SKIP THIS SECTION.

(Note: If more space is needed, please list the products on a separate sheet of paper.)

No.	Full name of all ingredients	Supplier name	Manufacturer name	Halal certificate
1.				
2.				
3.				

APPLICANT DECLARATION

We hereby declare that all the above information and documents submitted by us, to the best of our knowledge are true. Any misreporting and false information or documents submitted will be subjected to our application being cancelled or rejected. If our premise does not comply with halal standard during on- site audit, we will bear all the cost for re-inspection if needed after improvement. If our premise still does not meet the criteria for halal, IFRC HK can terminate the application.

.....
Signature of Owner/ Manager

.....
Company's Seal/ Stamp

.....
Date of Application